

ARIZONA SCHOOL OF
Classical Ballet

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REGISTRATION AND HANDBOOK



20820 N 25th Place, Suites 110-112
Phoenix, Arizona 85050

(Just North of Loop 101 & one block East of Cave Creek Road)

Tel: 602-494-3400

www.azclassicalballet.com

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**Please find Faculty and Staff biography on our website at
www.azclassicalballet.com**

All Photos by Doug Blankenship

ARIZONA SCHOOL OF
Classical Ballet

trains beginner through professional dancers. The School has a mission to provide dance education for students who demand the best in dance training.

The Program offers classes in a variety of dance forms. The Ballet syllabus is based on the Russian method of teaching Classical Ballet. The legendary Russian School is famous for its superb technique and pure style of performance. The distinguished faculty features experienced teachers who have enjoyed successful careers in dance.

Intermediate and Advanced students have the unique opportunity to experience daily practice with great dancers, internationally known Ballet Masters and Choreographers through a Ballet Master Workshop, offered twice a year.

In addition, the School offers private music lessons, instilling the true musicality which is such an essential quality for a ballet performer.



THE SCHOOL SEASON consists of 42 weeks:

Fall Semester: second week of August through January 14

Spring Semester: January 15 through middle of June

(See the School Calendar for the exact dates)

PERFORMANCES and PRODUCTION WEEKS

WINTER AND SPRING PERFORMANCES

All ASCB students may participate in the productions sponsored by Desert Youth Ballet Foundation

THE NUTCRACKER AND THE MOUSE KING

in December at the Center for the Performing Arts at Paradise Valley Community College.
and

THE STORY TIME

in May at the Center for the Performing Arts at Paradise Valley Community College.

Other performing opportunities may arise.

MASTER CLASS SERIES and SUMMER INTENSIVE WORKSHOP

These Workshops are an integral part of the School's curriculum, featuring the school faculty and internationally known Ballet Masters.

HOLIDAYS and SCHOOL BREAKS (No classes)

Labor Day

Columbus Day

Halloween

Veteran's Day

Thanksgiving (Thursday - Saturday, Please See the School's Calendar for the exact dates)

Winter Break (Two to three weeks. Please See the School's Calendar for the exact dates)

Martin Luther King Day

Presidents' Day

Easter Holiday (Friday - Saturday. Please See the School's Calendar for the exact dates)

Spring Break (one week after Performance)

Summer Break (Six to seven weeks. Please See the School's Calendar for the exact dates)

SCHOOL HOURS

Monday - Friday: 3:30 – 9:15 PM

Saturday: 8:45 AM – 4:00 PM

**PARENTS ARE EXPECTED TO PICK UP THEIR CHILDREN PROMPTLY AFTER CLASS.
PLEASE DO NOT LEAVE YOUR CHILD UNATTENDED.**

IT IS PARENT'S RESPONSIBILITY TO PROVIDE A BABYSITTER FOR YOUR CHILD.

THE SCHOOL: PROGRAMS, LEVELS AND AGES

DANCE PROGRAM

PREPARATORY DIVISION

Pre-primary (Age 3)

Creative Movement

Primary (Age 4)

Music & Movement

Preparatory (Age 5)

Rhythm & Dance

ACADEMIC DIVISION

JUNIOR LEVELS

Beginner A (Age 6)

Intro to Ballet, Repertoire

Level 1

Ages 7 - 8

Ballet Technique, Repertoire, Musical Theater

Level 2

Ages 8 - 10

Ballet Technique, Character Dance, Repertoire, Musical Theater

Level 3

Ages 9 - 11

Ballet Technique, Repertoire, Character Dance, Jazz

INTERMEDIATE LEVELS

Level 4

Ages 10 - 13

Ballet Technique, Pointe (2nd Semester), Boys Tech., Repertoire, Character Dance, Modern, Jazz

Level 5

Ages 11 - 14

Ballet Technique, Pointe, Boys Technique, Variations, Character Dance, Flamenco, Modern, Jazz

PRE-PROFESSIONAL LEVELS

Levels 6 and 7

Ages 13 - 18

Ballet Technique, Pointe, Boys Technique, Variations, Character Dance, Flamenco, Modern, Jazz

RECREATIONAL PROGRAM.

"BALLET IS FUN"

Arizona School of Classical Ballet offers a program for children ages 3 - 5

Classes are scheduled on Thursdays 3:15 - 4:00 pm

OPEN CLASSES

Junior Levels: Musical Theater and Jazz (ages 7 - 11)

Intermediate & Advanced Levels: Ballet Technique, Pointe, Boy's Technique, Modern, Jazz, Character and Flamenco. (Please see Open class schedule for details.)

MUSIC PROGRAM - Private Piano Lessons

Classes are scheduled Monday through Saturdays (Please see pages 14 for the details.)

ADULT PROGRAM

Classes are scheduled in Ballet (Please see page 15 for the details.)

GENERAL INFORMATION

LEVEL PLACEMENT

New students will be placed in a class according to their age and experience. All age recommendations and level placements are at the discretion of the ASCB faculty and subject to the approval of the School Director.

Returning students: Please note that in dance education it is not uncommon for students to remain in the same level for more than one year.

ATTENDANCE

Daily Attendance

Students are required to attend all classes in which they are enrolled. Students will have their attendance taken in classroom by their teacher.

Absences

Students are expected to notify the school of all absences in advance via email (contact@azclassicalballet.com) or by phone 602-494-3400. Front Desk Staff will notify the appropriate teacher.

Excused absences are accepted for: medical or family emergency, illness or injury.

Unexcused absences may jeopardize the student's promotion to the next level and casting or participation in the performance.

Tardiness

All students are expected to arrive at least 10 - 15 minutes prior to the start of class. Warm up, stretch and preparation for the lesson is a very important part of successful training.

Late arrivals or students not properly dressed for the lesson will be asked to observe class only. Please do not enter the classroom while music is being played. Once you enter, greet the teacher and wait to be placed.

Make-Up Classes

Make up of missed dance classes are strongly recommended. Students may make up missed classes by attending a class of the same or lower level only within the current session. There are no refunds for missed classes.

STUDENT CONDUCT

All students should be respectful to one another, to their teachers, and the school staff. The teachers will address their concerns with any student regarding attitude, discipline or overall conduct that is unsatisfactory.

Students should demonstrate a respect for property by maintaining clean dressing rooms. There is no eating or drinking (with exception of water) in the dressing rooms or studios.

INJURIES

If injured during a class, students are required to immediately inform the instructor so that appropriate action can be taken. In addition, the students and parents are also required to notify the faculty of any existing injuries prior the commencement of each class.

An appropriate level of class participation will then be determined. Students are required to observe classes they are not able to participate in.

SCHOOL POLICIES

Upon enrollment you entrust that ASCB will be solely responsible for your child's dance education. Due to the unique training offered by the School it is considered a courtesy in a professional field for any student wishing to take class at any other establishment to first seek the professional advice of the School Director to determine if outside training would indeed benefit and not be detrimental to the student's technique.

VIEWING DATES

Three designated viewing weeks are scheduled for the school year. During these weeks parents, friends and families are invited to observe all classes, and to photograph or videotape the students dancing.

- Week # 1** Last week of September
- Week # 2** First week of March
- Week # 3** Last week of the School's Season

It is required that guests be prompt and observe the class in its entirety. If you must leave class earlier, please do it between exercises, not while students are dancing.

No babies or children younger than 3 years old will be allowed to attend the viewing. Children must sit with an adult during the entire class.

Please, no games or other activities for young visitors. Please turn off all cell phones and pagers and do not read books or magazines. No chewing gum please. Your children are performing for you. As part of the educational process, viewing weeks help us to develop performing skills. For some students this is their first public performing experience.

If you would like to view classes other than the scheduled viewing weeks, please make an appointment in advance with the teacher of the class.

MASTER CLASS SERIES

These workshops are an integral part of the school year curriculum and will offer a wide variety of classes. Featuring the school faculty and internationally known Ballet Masters, workshops will benefit all students.

PRIVATE CLASSES

Private lesson may be scheduled with the School faculty and/or Guest teachers upon request for an additional fee. Teacher's fee may vary and should be paid to the instructor directly. Studio rental fee of \$10 per hour for ASCB registered student; \$20 per hour for non-registered student will be also charged.

PERFORMANCE OPPORTUNITIES

ASCB students may participate in a few productions during the school season. If you would like your child to participate in Winter and/or Spring Performances, please specify it on the registration form.

Students, who are interested in participation in the performances, will receive a Performance Participation packet. Performance Participation and Costume fees will apply. These fees will be assessed to help offset the production costs. Details will be included in your child's Performance Participation Packet.

Please carefully review the rehearsals and performances schedule before signing your child in.

All rehearsals are mandatory.

Performance Participation Application deadline is First week of September for the Winter productions and First Week of January for Spring productions.

WINTER FAIRY TALES

In past two years our students had the opportunity to participate in a performance with their peers from other ballet schools here in Phoenix. The Winter Fairy Tales performance is an artistic partnership between Arizona School of Classical Ballet and The School of Ballet Arizona. All ASCB Academic division students only may participate in this Production.

All ASCB students may participate in The Nutcracker and The Story Time productions through Desert Youth Ballet Foundation. All ASCB students are eligible to participate in these productions. No audition required.

THE NUTCRACKER & THE MOUSE KING - Winter Performances
THE STORY TIME - Spring Performance

ANNUAL IN-STUDIO PRESENTATION will conclude the course.

Other performing opportunities may arise. Dates & times TBA.

IN-STUDIO REHEARSALS REQUIREMENTS

Check the Calendar of Rehearsals on our website at www.azclassecalballet.com (Rehearsal page). If you plan a vacation during rehearsal season please specify the dates on Production Participation form.

WEEKLY REHEARSALS are very important as all Run-Through and Dress rehearsals. Please keep in mind that too many absences of weekly rehearsals may jepordize your child participation in the production.

| | |
|-------------------------------------|--|
| Promptness | Check the schedule! Have your child signed in 15 minutes before the time listed for run through rehearsals and 30 minutes before dress rehearsals. |
| Excused Absences | Excused absences are accepted for medical or very serious personal reasons only. Please notify the school of all absences in advance. Missing rehearsal due to Birthday party, Family dinner or visitors from other town are not exused absences. |
| Sign In Procedure | Sign your child in on the roster at front desk. Please give the office your BEST contact phone number for this rehearsal season. |
| Required Attire | Refer to the list of "What your Child needs". Always check the dance bag! |
| Clean Attire | Sharp! Sharp! Sharp! Clean leotard. Clean tights. Clean shoes. |
| For Girls: Nice Neat Bun | Center the bun on the back of the head for girls. Use a hairnet. No hair ornaments. No Bangs! No Wispies! Dampen and spray the hair when forming the bun. Get help if you are challenged by your child's hair. Refer to a step- by-step "bun building plan!" (instructions are available in the school's office) |
| No Nail Polish or Jewelry | No nail polish of any color. No jewelry of any kind. |
| Make-up | Do not apply make-up for in-studio run-throughs or dress rehearsals. |
| Snacks | Please remember your child is here to rehearse and not to eat. Child must have breakfast, lunch or snack <u>AT HOME BEFORE</u> arriving to the rehearsal. It is not healthy to dance right after having meal. It will be just quick and very light snack break if rehearsal last longer then 3 hours. Please send a bagel, or few crackers, or energy bars, or fruit such as apples, grapes, or bananas. Water is always the best beverage. Label snack bag and water bottle. No food or drinks are allowed in Auditorium or Costume areas. The snack break will be organized only in the designated area. |
| Sign Out | Same table as sign in, you will need to sign your initials on the roster. This is in preparation for the Theatre, where your child's security is of utmost concern. |
| THANK YOU!! | Thanks for your cooperation! Remember, rehearsals sometimes run late. Don't box yourself in too tight on time. |

REHEARSALS AND PERFORMANCES AT THE THEATER

| | |
|---|---|
| Parking and Safety | Please park in the parking lot and escort your performer to the stage door area. Please do not attempt to “drop and dash”. The school will provide the parking map if needed. Please do not use the theater “loading area.” |
| Sign-In/Out Procedures | Sign-in will be inside the building with the Administrative Assistant. A runner will escort the children inside the theater and to their back stage dressing room. Each preparatory Division to Intermediate levels child must be signed out by a parent/guardian at the stage door. Advanced students will sign-out themselves with the Administrative Assistant at the stage door. Thank you for your cooperation. Please understand everyone’s safety is our concern. |
| Backstage Access | Only parents working backstage during Dress rehearsal will have access to the backstage area. |
| How to Dress For the Event | It is unprofessional to arrive at the Theater in a leotard, tights, and ballet shoes. Dancewear must be packed in the dance-bag so that it stays clean. Arrive in casual street clothes for rehearsals at the theatre. |
| Make-up | No make-up at morning Dress rehearsal. Do arrive with make-up on for the Performance. Apply: light base, blush, natural-toned lip color (no red), brown eye-shadow (no blue), light mascara. |
| No Nail Polish or Jewelry | NO NAIL POLISH OF ANY COLOR. |
| Clean Attire | Sharp! Sharp! Sharp! Clean leotard. Clean socks. Tights in A-1 condition. Clean shoes <u>without</u> holes in them. |
| For Girls: Nice Neat Bun | Center the bun on the back of the head. Use a hairnet. No hair ornaments. No Bangs! No wispsies! Remember to dampen and spray the hair when forming the bun. |
| Snacks | Please remember we have a very limited time on stage. Child must have breakfast or lunch AT HOME BEFORE arriving to the theater. It is not healthy to dance after having meal. There will be only a water break if rehearsal will last less than 3 hours. There will be just a short break for a light snack organized in the designated area if rehearsal will last longer than 3 hours. Please send snack for your child for the break. NO chocolate, sticky, messy, or saucy items. Good snacks are: bagel, crackers or energy bars and clean fruit such as apples, grapes, or bananas. Water is always the best beverage. Label snack bag and water bottle. No food or drinks are allowed in Auditorium or Costume areas. |
| Warm Up Clothes & Quiet Activities | It is sometimes very cold backstage. Bring warm-up clothes! Cardigan styles are best, no pullovers, these mess up the hair and make-up. Bring quiet activities (no markers or crayons please). |
| Name Labels | Clearly and visibly label every item belonging to your child. |
| Etiquette | It is poor audience etiquette to leave before the completion of the performance. Please plan accordingly. |

REGISTRATION.

When enrolling in the School programs, please remember that your child is registered for the full school season August through June.

All new and returning students must complete a registration form and bring or mail it with your deposit to ASCB 20820 N. 25 Place, #112, Phoenix, AZ 85050.

New Students:

A one-time \$30 non-refundable registration fee is required at time of enrollment.

Returning* Students:

Registration fee will be waived for returning students registered before July 15.

\$15 non-refundable late registration fee will be charged for the returning students registered after July 15 (*returning students - students, who are signed and paid in full consecutively for the full school season).

Please note: Only one week might be prorated in August for the returning student. Returning students may make up all missing classes in any lower level during the 1st Session.

Late registration is accepted upon availability of space.

ALL STUDENTS: Non-refundable commitment deposit will secure your place in class and should be paid on the time of registration:

DANCE PROGRAM: Preparatory levels \$50 Academic levels: \$75 **MUSIC PROGRAM:** \$50

This deposit will be credited toward last payment of your annual tuition upon completion of the program

DANCE PROGRAM. PREPARATORY AND ACADEMIC DIVISIONS DISCOUNTS.

FAMILY DISCOUNT: 10% discount for one additional child and 15% discount for second additional child enrolling in school's dance programs. Family discount will apply to the lowest tuition amount and only to Advance, Discounted or Session payment plans paid in full and not to prorate, installment or partial payments.

REFERRAL DISCOUNT: You may receive \$15 referral discount of another child's one-session tuition upon him/her signing up at least for one full session. The amount will be credited to your tuition on the following Session.

BOY'S DISCOUNT: 25% discount for dance classes will be given to any boy enrolling in the program.

ALL DISCOUNTS are applied to tuition only. The above Discounts will not be applied towards Repertoire week, Master Classes, Private lessons, Costume or Production fees. Only the Referral discount can be combined with other discounts.

TUITION

School season consists of 42 weeks: from second week of August through middle of June. Tuition will not be prorated for missing classes. You may make up all missing classes in any lower level during the current Session. Tuition does not include private lessons, Master classes and Repertoire week.

PAYMENT OPTIONS

ADVANCE PAYMENT PLAN

You may receive 5% discount of your total tuition by paying in full before or on First day of classes.

SEMESTER PAYMENT PLAN

Pay your annual tuition by Semester (two payments) and receive 2% discount. Tuition is due on the dates below.

| | |
|----------------------|-------------|
| 1st Payment | 2nd Payment |
| First Day of Classes | January 15 |

SESSION PAYMENT PLAN

You may pay your tuition in six payments by 7-weeks Session each. Tuition is due on the dates below.

| | | | | | |
|--------------------|-------------|---------------|--------------|-------------|-------------|
| 1st Payment | 2nd Payment | 3rd Payment | 4th Payment | 5th Payment | 6th Payment |
| 1st Day of Classes | October 1st | November 15th | January 15th | March 1st | April 15th |

INSTALLMENT PAYMENT PLAN

Please note: no discount will apply to prorate, installment or partial payments.

If your Session tuition payment exceeds \$500 the school may arrange an Installment payment plan with additional \$10.00 processing fee per payment. This plan will be accepted only on the dates indicated below.
Please note: if payments are not made on the following dates you will be automatically switched to the Session Payment plan.

| 1st Session | 2nd Session | 3rd Session | 4th Session | 5th Session | 6th Session |
|--------------------|--------------|---------------|--------------|-------------|-------------|
| 1st payment | 1st payment | 1st payment | 1st payment | 1st payment | 1st payment |
| 1st day of Classes | October 1st | November 15th | January 15th | March 1st | April 15th |
| 2nd payment | 2nd payment | 2nd payment | 2nd payment | 2nd Payment | 2nd Payment |
| September 1st | November 1st | December 1st | February 1st | April 1st | May 1st |

CLASS OPTION OR PAYMENT PLAN CHANGES:

Parents may change the option of classes or payment plan in the beginning of the session only. Please complete Option Amendment Form available in office.

METHOD OF PAYMENT

Payments may be made via cash, check or credit card. Please note: all credit/debit card payments are subject to administrative charge.

TUITION is due on the dates listed above.

PARENTS ARE RESPONSIBLE FOR THEIR CHILD'S TUITION BEING PAID ON TIME.

No further notices will be sent.

ALL PAYMENT PLANS:

Payments received 7 calendar days after due dates are considered late and will be assessed a **\$20 late fee** Starting the third week of the session, the students with past due accounts will observe classes only and will not participate until tuition is paid. ASCB reserves the right to withdraw a student from class if payment arrangements have not been fulfilled or if NSF checks have not been replaced sufficiently. Please contact the school immediately if you unable to make next payment. The school will make the best effort to facilitate partial payment arrangements. Processing (\$10.00 per payment) will be also charged on the partial payments. It is the parents responsibility to adhere to the payment schedule arranged for you.

All returned checks will be assessed a \$25 fee. ASCB reserves the right to refuse payment by means other than cash or certified check if previous payments have been returned with insufficient funds.

WITHDRAWALS

When withdrawing student parent must submit an official note to ASCB 20820 North 25th Place # 112, Phoenix AZ 85050 or by email: contact@azclassicalballet.com.

When registering in our programs, please understand that it is for the full school season and for the program selected. Failure to attend classes does not constitute official withdrawal.

Withdrawal requests will not be accepted by phone or by notification to the instructor.

Tuition will continue to be billed until official written notice is received.

REFUNDS.

Registration Fees, Costume fees, Commitment Deposits are non-refundable.

Tuition is non-refundable with the exception of serious injury/illness only. Requests for a refund must be made in writing and documentation from your physician must be submitted within 10 (ten) days of injury/illness. Refund may be granted and will be pro-rated for classes missed from the date the written request is received.

Please note: notification to the instructor or request made by phone do not constitute official request. Tuition will continue to be billed and parent/guardian is responsible for continued payment until written notice is received.

DRESS REQUIREMENTS - In the Dance studios.

Students are expected to provide their own dance clothing and shoes. Students must be properly dressed for the lesson they are taking. All dance program classes have required attire.

LADIES

LEOTARDS. All classes have a designated leotard style in pink or black color. Pre-professional level students are allowed to wear different colored leotards within the required styles on Friday and Saturday only.

TIGHTS. The following styles and brands of tights for ladies are recommended: Capezio Professional Mesh seamed transitional tights #9 or #9C Classical Pink or Body Wrappers seamed mesh tights #A45 or #C45 in Classical Pink

SHOES. Students will not be allowed to attend ballet class without shoes. Ballet shoes should fit snugly, with no room for growing. Loose shoes pose a tripping hazard and hinder the proper development of the dancer's training.

HAIR. All ladies should pull their hair tightly back from face in a bun at all times so as not to interfere with vision or movements. Jazz or Modern classes included.

GENERAL. No sweats or leg warmers in class.

Jewelry should not be worn during class. Simple stud earrings are an exception. No chewing gum, food, or drinks other than water in a studio.

STYLE.

| | |
|--|--|
| Pre-Primary & Primary | Pink tank leotard, no skirt (Bloch's classic tank CL5405 style only) Pink tights (footed or transition seamless) Pink ballet shoes |
| Preparatory - Level 4 | Black tank leotard, no skirt (Bloch's classic tank CL5405 style only) Pink tights (footed or transition) Pink ballet shoes <u>The following items required for Levels 1 - 4 only</u> Short black lycra skirt (Musical Theater & Character classes only) Black character shoes – 1½ inches heel flex soft sole (Character class) Black jazz pants or black shorts for Jazz class only- as required Black jazz shoes or bare feet for Jazz class - as required |
| Level 5 - Level 7 Pre-professional Levels | Black camisole leotard (Mirella M202, M207 styles only) Pink tights (footed or transition) Pink ballet shoes & Pointe shoes Short black lycra or chiffon water color wrap skirt (for Pointe/Variation) Long black Character skirt (for Character/Flamenco classes) Black character shoes (Character/Flamenco classes) Black jazz pants or black shorts for Jazz/Modern classes only - as required Black jazz shoes or bare feet for Jazz/Modern classes only - as required |

GENTLEMEN

HAIR must be neatly groomed and worn in a style and length acceptable to the faculty and director.

Preparatory Levels White T-shirt (fitted) or White cap sleeve leotard
Black bike shorts
White ankle socks & White ballet shoes w/white elastic

Levels 1 – Level 7 White T-shirt (form fitting) or White cap sleeve leotard
Black tights (M.Stivens Milliskin 1099 adult sizes)
Dance belt (levels 4 – 7 only)
White ankle socks & White ballet shoes w/white elastic
Black jazz pants or Black tights for Jazz classes - as required
Black jazz shoes for Jazz, Modern, Character and Flamenco classes)

LADIES AND GENTLEMEN GENERAL.

All dance clothing must be kept clean and in good repair (no holes or split seams) or be replaced at the request of the faculty or director.

Students are required to maintain good personal hygiene by bathing regularly and changing into clean dance clothing frequently. The use of deodorant is recommended.

Cut off tights are not permitted.

No pins of any type may be used to repair footwear or dance clothing.

No other dance clothing may be worn in the dance studios unless specifically permitted by the school director. Warm-up clothing worn for protection of an injury or against the cold is limited to knitted pink, black or beige leg-warmers or Wrap Sweater (Style No: 72523C - Child or Style No: 72523A - Adult) or M. Stevens Sheer Cover Up (Style No: 4961) at the beginning of classes only.

ASCB - issued sweat pants and tops may be worn between classes.

Students whose manner of dress is not in accordance with the above requirements may be asked to leave class.

DRESS REQUIREMENT - On and Off the School's facility.

As representatives of The Arizona School of Classical Ballet, students are expected to dress appropriately on and off the School's premises.

ALL STUDENTS should arrive and leave with appropriate clothing covering their dance attire. Also, all students must wear street shoes when coming to the school.



MUSIC PROGRAM

Lessons and Performances:

Each lesson is 30 minutes long. Students may take one or two 30-minutes lessons per week, or take one-hour lesson per week (two classes on the same day). Ensemble class for 2 students can be added to any regular music lesson plan.

Three In- Studio Piano concerts are scheduled on 3rd week of October, 3rd week of March and last week of the school’s season in June. Time TBA.

The Winter on-stage performances are scheduled in December at Paradise Valley Fine Arts Center. Please note: Music department students will participate in The Nutcracker performances. Please specify on your Registration form if you want your child to participate in the productions. (The Performance participation policy, Production Participation and Costume fees will apply).

Music Program Registration:

A one-time \$30 non-refundable registration fee is required at time of enrollment. \$50 non-refundable commitment deposit will secure your space and will be credited towards your annual tuition upon completion of the program. Please make check payable to Arizona School of Classical Ballet.

Music Program Discounts:

FAMILY DISCOUNT: 5% discount for an additional child enrolling in the music program. You may receive \$15 referral discount of another child’s one-session tuition upon him/her sign up for at least for one session.

COMBINED TUITION DISCOUNT: sign for Ballet and Music programs and receive:

1. an additional \$120 off your Ballet tuition (\$20 per Session if you sign for 30-minutes music lesson plan or \$150 (\$25 per Session) if you add an Ensemble class.
2. an additional \$180 off your Ballet tuition (\$30 per Session) if you sign for one-hour music lesson plan or \$210 (\$35 per Session) if you add an Ensemble class.

The Fall/Spring Semesters dates *(See the Calendar for the Holidays and School breaks)*

Tuition:

| Lesson Plan/Payment Plan | Tuition per 7-week Session |
|---|----------------------------|
| 30 – minutes lesson plan | \$210.00 |
| One - hour lesson plan | \$420.00 |
| Ensemble 30–minutes class (for 2 students) | \$105.00 per student |

Tuition is due on: First day of classes, October 1st, November 15, January 15, March 1st, April 15th.

Late fee of \$20 will be charged on all past due accounts after one week.

Tuition is not refundable. All returned checks will be assessed a \$25 charge.

Refunds:

Fees are NON – REFUNDABLE. TUITION WILL NOT BE PRORATED per class missed. There are no refunds for missed classes students may make up missed classes within the current session.

Excused absences are considered for medical or very serious personal reasons only. If you need to reschedule your lesson please call teacher at least 6(six) hours in advance or you will be charged a full lesson. You may leave message for the teacher at 602-494-3400. In case of serious illness refund may be granted and will be pro-rated for classes missed. *(Please see the school’s policy of this regard on page 11)*

School Requirements:

Students are expected to practice at home. It is a very important part of their success.

Parents have to provide their children with the music scores and books per teacher’s recommendation. Please be prompt to begin your lesson. Remember, that we have to finish on time because the next lesson is scheduled 5 minutes after your class.

RECREATIONAL PROGRAM. OPEN CLASSES REGISTRATION and FEES.

The Recreational Dance program is for students who love to dance but wish to study less intensely than in the Academic program. Recreational program students may participate in any Open classes. Students will be placed in class according to age and dance training experience.

One-time non-refundable Registration Fee of \$30 is required on time of registration.

Recreational Dance Program students may participate in School performances (other than Ballet section) with the Director's approval. Please specify on your Registration form if you want your child to participate in the productions. Please note: the Performance participation policy, Production Participation and Costume fees will apply.

Tuition is due on First Day of Classes, October 1st, November 15, January 15, March 1, April 15. Late fee of \$20 will be charged on all past due accounts after one week. Walk-in fees must be paid before class begins.

Tuition and Walk-in fees are not refundable (*See the School's policies on page 9*).

Tuition per 7-week session/per class

\$110 (for up to 1 hour class: Jazz, Modern, Flamenco, Musical Theater)

\$125 (for 1.25 to 1.5 hour class: Ballet Technique)

\$165 (for 1.75 to 2 hour class: Ballet Technique/Pointe)

Walk-in class fee

\$16.00 (up to 1 hour class)

\$18.00 (1.25 to 1.5 hour class)

\$24.00 (1.75 to 2 hours class)

ADULT PROGRAM

Arizona School of Classical Ballet offers an Adult Ballet program. Ballet classes are ideal for dance enthusiasts who prefer a less intensive program. Classes are designed to provide excellent toning and stretching. Dance appreciation is developed in a relaxed environment.

Adult Ballet class is scheduled on Tuesdays 6:30 - 7:45 PM (Studio B)

(must be 6 students min to start the class. Please call office for the information)

Session 1 (6 weeks: August 14th through September 24th)

Session 2 (6 weeks: September 26 through November 5th)

Session 3 (6 weeks: November 7th through December 10th and January 10th)

Session 4 (6 weeks: January 17 through February 25th)

Session 5 (6 weeks: February 27 through April 7th)

Session 6 (6 weeks: April 9th through May 19th)

There will be 3 more walk-in classes available in June (June 5, 12, 19)

Please note: there will be no classes on the school breaks and during Production weeks.

(See the school calendar)

Class Fee: Pre-Paid fee is \$100 per class/per 6-week session

(You will be given a punch card; good for the session you register for only)

Single class is \$18

Fees must be paid or class-card punched before class begins. Fees are not refundable.

We cannot replace lost punch cards.

Method of Payment: We accept cash, check, Visa or Mastercard.

(There will be administration fee charged on all credit/debit card payments)

All returned checks will be assessed \$25 charge.

Current class card students may purchase 2 tickets at 25% off for each ASCB productions.

2011 –2012 CALENDAR (Please note: rehearsal dates and time are subject to change)

| | |
|--------------------------------|--|
| May 31 – June 24, 2011 | PRE-REGISTRATION for ASCB returning students. Non-refundable deposit will secure your place in class and will be credited toward last payment of your Annual tuition. Deposit will range from \$50 - \$75, depending on the level/program. Please fill out your Registration form and return with the deposit to the school's office. ASCB returning students please register before July 15th to avoid \$15 late registration fee. |
| June 25 - August 8, 2011 | OPEN REGISTRATION. A \$30 non-refundable registration fee (new students only) and non-refundable deposit are required in time of registration. Deposit will range from \$50 - \$75, depending on the level/program. This deposit will be credited toward last payment of your Annual tuition. Bring in your Registration form or mail it to Arizona School of Classical Ballet 20820 N. 25th Place, suite # 112 Phoenix, AZ 85050. LATE REGISTRATION will be accepted through the year, depending on availability of space. |
| August 6, 2011 | WELCOME TO ASCB. OPEN HOUSE 10:00 am - 1:00 pm. PREPARATORY Division Parents Orientation meeting 11:00 - 11:45. Academic Division Parents Orientation meeting 12:00 - 12:45 |
| August 8, 2011 | FIRST DAY OF CLASSES. First Session tuition payment due. A \$20 late fee will be assessed for payments made after August 15th |
| September 1, 2011 | PERFORMANCE PARTICIPATION APPLICATION DEADLINE for <i>Winter Fairy Tales</i> and <i>the Nutcracker</i> |
| September 5, 2011 | LABOR DAY, NO CLASSES |
| September – December 2011 | WINTER PRODUCTIONS REHEARSALS. Specific dates and times to be announced. |
| September 24, 2011 -Saturday | WINTER PRODUCTION First Run - Through. |
| September 26 - October 1, 2011 | First Parents Viewing week. Dance programs. |
| October 1, 2011 | Second Session tuition due. A \$20 late fee will be assessed for payments made after October 7th |
| October 10, 2011 | COLUMBUS DAY, NO CLASSES |
| October 22, 2011 - Saturday | The NUTCRACKER RUN-THROUGH. |
| October 29, 2011 - Saturday | WINTER PRODUCTION Run -Through. |
| October 31, 2011 | HALLOWEEN, NO CLASSES |
| November 3, 2011 - Thursday | WINTER PRODUCTION Run-Through. |
| November 5, 2011- Saturday | WINTER PRODUCTION RUN-THROUGH. |
| November 11, 2011 - Friday | VETERAN'S DAY, NO REGULAR CLASSES. There might be Run-Through. Time TBA. |
| November 15, 2011 | Third Session tuition due. A \$20 late fee will be assessed for payments made after November 22nd |
| November 17, 2011 - Thursday | FULL RUN-THROUGH at The School. |
| November 19, 2011 - Saturday | FULL RUN-THROUGH at The School. |
| November 20, 2011 - Sunday | WINTER FAIRY TALES performances at the Herberger Theater. Schedule of stage rehearsal & performances TBA. |
| November 21, 2011 | NO CLASSES. AFTER PERFORMANCE DAY OFF |
| November 22, 2011 - Tuesday | The NUTCRACKER RUN-THROUGH. MANDATORY FOR ALL LEVELS. No regular classes. |
| November 24 -26, 2011 | THANKSGIVING HOLIDAY, NO CLASSES |
| December 3, 2011 - Saturday | The NUTCRACKER FULL RUN-THROUGH. MANDATORY FOR ALL LEVELS. No regular classes. |
| December 12 – 18, 2011 | WINTER PRODUCTION WEEK (NO REGULAR CLASSES): |
| December 12 – Monday | DRESS REHEARSAL at The School: 5:30–8:15pm (all levels), Warm-up for L. 5 - 7 at 4:15pm |
| December 13 – Tuesday | RUN-THROUGH at The School: 5:30–8:15pm (all levels), Warm-up for L. 5 - 7 at 4:15pm |
| December 14 - Wednesday | DRESS REHEARSAL at The School: 5:30–8:15pm (all levels), Warm-up for L. 5 - 7 at 4:15pm |

| | |
|-------------------------------------|---|
| December 15 - Thursday | DAY OFF. NO CLASSES. |
| December 16, 2011 - Friday | DRESS REHEARSAL at the Theater: 2:00 - 5:00 pm (all levels), Warm-up for L. 5 - 7 at 1:15pm (Please note: this is an approximate time frame. The detailed rehearsal schedule will be given out prior the Production week) |
| December 17, 2011 - Saturday | Warm-up (Lev. 5 - 7.) and Run-Through time TBA. Performances at 3:00 pm and 6:00 pm |
| December 18, 2011 - Sunday | Warm-up (Lev. 5 - 7.) and Run-Through time TBA. Performances at 1:00 pm and 5:00 pm |
| December 19, 2011 - January 3, 2012 | WINTER BREAK |
| January 4, 2012 | CLASSES RESUME. |
| January 9, 2012 | SPRING PERFORMANCE PARTICIPATION APPLICATION DEADLINE |
| January 9, 2012 | Intermediate and Pre-professional level students production meeting at 5:15pm |
| January 15, 2012 | Fourth Session tuition payment due. A \$20 late fee will be assessed for payments made after January 22nd. |
| January 16, 2012 | MARTIN LUTHER KING DAY, NO CLASSES |
| February 20, 2012 | PRESIDENTS' DAY, NO CLASSES. |
| March 1, 2012 | Fifth Session tuition payment due. A \$20 late fee will be assessed for payments made after March 7th. |
| March 5 - 10, 2012 | Second Parents Viewing week |
| March 24, 2012 - Saturday | First RUN - THROUGH: 5:30 - 8:45pm (approximate time, will vary by level) No regular classes. Warm-up for Levels 5 - 7 at 9:30 am |
| March 31, 2012 | In-Studio Piano Concert. |
| April 6 - 7, 2012 | EASTER HOLIDAYS. NO CLASSES |
| April 12, 2012 - Thursday | RUN - THROUGH: 5:30 - 8:45 pm (approximate time, will vary by level) No regular classes. Warm-up for Levels 5 - 7 at 4:15pm |
| April 15, 2012 | Sixth Session tuition payment due. A \$20 late fee will be assessed for payments made after April 22nd. |
| April 28, 2011 - Saturday | FULL RUN - THROUGH 10:30-2:30 (approximate time, will vary by level). No regular classes. Warm-up for Levels 5 - 7 at 9:30 am |
| May 10, 2012 - Thursday | RUN - THROUGH: 5:30 - 8:45 pm (approximate time, will vary by level) No regular classes. Warm-up for Levels 5 - 7 at 4:15pm |
| May 19 - 28, 2012 | SPRING PRODUCTION WEEK. NO REGULAR CLASSES: |
| May 19, 2012 - Saturday | DRESS REHEARSAL 10:30-2:30 (approximate time, will vary by level). No regular classes. Warm-up for Levels 5 - 7 at 9:30 am |
| May 21, 2012 - Monday | DRESS REHEARSAL 5:30 - 8:30pm (approximate time, will vary by level) No regular classes. Warm-up for Levels 5 - 7 at 4:15pm |
| May 22, 2012 - Tuesday | PHOTO DAY, NO CLASSES. Times to be announced. |
| May 23, 2012 - Wednesday | FULL RUN - THROUGH at the School 5:30 - 8:00 pm (approx.time, will vary by level) No regular classes. Warm-up for Levels 5 - 7 at 4:15pm |
| May 24, 2012 - Thursday | DIVERTISSEMENT ONLY (Jazz, Modern, Flamenco, Musical Theater) Times TBA |
| May 25, 2012 - Friday | FULL RUN - THROUGH at the Theater Times to be announced. No regular classes. |
| May 26, 2012 - Saturday | DRESS REHEARSAL on stage. Time TBA. PERFORMANCE at 7:00 p.m. |
| May 27, 2012 - Sunday | REHEARSAL on stage Time TBA. PERFORMANCE at 2:30 p.m. |
| May 28 - June 2, 2012 | After Performance break. |
| June 4, 2012 | Classes resume. Summer schedule will begin. |
| June 16, 2012 | Student Evaluation Presentation & Annual in-studio PERFORMANCE. |
| June 18 - 22, 2012 | Repertoire week and/or Master Class Series for Intermediate and Advanced levels. |
| June 23 - August 12, 2012 | SUMMER BREAK |

Schedule of Dance Classes and Tuition (effective August 8, 2011).

PREPARATORY AND ACADEMIC DIVISIONS

| Level | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Tuition amount per 7-week session |
|---|--|-----------------------------------|-----------------------------------|---|--|---------------------------------------|--|
| Ballet is Fun (3 - 4) | | | | 3:15 - 4:00 pm | | | \$110.00 |
| Pre-Primary (3) | | | | | | 9:00 - 9:45 am | \$110.00 |
| Primary (4) | | | | | | 9:45 -10:30 am | \$110.00 |
| Preparatory (5) | | 4:00 - 4:45 pm | | | | 10:30 - 11:15 am | \$215.00 |
| Beginner A (6) | | | | 4:00 - 5:00 pm | | 11:15 - 12:00 am | \$245.00 |
| Level 1 (7 - 8) | | | | | | | Option A (no M Th) \$329.00 |
| Ballet Tech./Rep. | | 4:45 - 5:45 pm | | 5:00 -6:15 pm | | | |
| Musical Theater | | 5:45 - 6:30 pm (Open class) | | | | | Option A+ (incl.M Th) \$378.00 |
| Level 2 (8 - 9) | | | | | | | Option A (no M Th) \$437.00 |
| Ballet Tech. Character/Rep. | | 4:00 - 5:00 pm 5:00 - 5:30 pm | | 6:15 - 7:30 pm | | 9:30 - 10:45 am | |
| Musical Theater | | 5:45 -6:30 pm | | | | | Option A+ (incl.M Th) \$498.00 |
| Level 3 (9 - 10) | | | | | | | Option A (no Jazz) \$510.00 |
| Ballet Tech. Repertoire | 4:00 - 5:15 pm | 5:30 - 6:30 pm 6:30 - 7:00 (R) | | | 4:00 - 5:15 pm | | |
| Character Jazz | 5:15 - 6:00 pm | | | | (Open class) 5:15 - 6:00 pm | | Option A+ (incl. Jazz) \$578.00 |
| Level 4 (10 - 12) | | | | | | | Option A \$636.00 |
| Ballet Tech. Pointe/boys/Rep. | 5:15 - 6:45 pm | | | 4:00 - 5:30 pm 5:30 - 5:45 (P) 5:45 - 6:15 (B) | 5:20 - 6:50 pm incl. Pointe & Pirouettes | 11:00 - 12:15 pm 12:15 - 12:45 (R) | |
| Character/ Flamenco Jazz/Modern | 6:45 - 7:45(CH) | | | | (Open class) 4:15 - 5:15 (J) | (Open Class) 1:00 - 2:00 (M) | Option B (M,TH,F/S) \$578.00 |
| Level 5 (11 - 13) | | | | | | | Option A unlimited classes \$735.00 |
| Ballet Tech. Pointe/Rep. | 5:15 - 6:45 pm** | | 6:15 - 7:30 pm 7:30 - 8:00 (P) | | 5:15 - 6:15 pm 6:15 - 6:45 pm | 1:00 - 12:15 pm 12:15 - 12:45 (R) | |
| Character Flamenco | 6:45 - 7:45(CH) | | (Open Class) 5:15 - 6:15 pm | | | | Option B (M, W/F, S) \$685.00 |
| Modern Jazz | | | | | (Open class) 4:15 - 5:15 pm | 1:00 - 2:00 (M) (Open Class) | |
| Level 6 (13 - 15) | | | | | | | Option A unlimited classes \$760.00 |
| Ballet Tech. Pointe/Boys/Var Repertoire | 6:00 - 7:15 pm** 7:15 - 7:45 pm** 8:45 - 9:15 pm | | 6:15 - 7:30 pm 7:30 - 8:00 (P) | | 7:00 - 8:15 pm 8:15 - 8:45 pm | 1:00 - 2:30pm 2:30 - 3:30 pm | |
| Character Flamenco | 7:45 - 8:45 pm | | (Open Class) 5:15 - 6:15 pm | | | | Option B (3 days) \$710.00 |
| Modern Jazz | | | | | (Open Class) 6:00-7:00 pm | 12:00 - 1:00 pm (Open Class) | Option C \$648.00 |
| Level 7 (15 - up) | | | | | | | Option A unlimited classes (incl. 1 solo/duet var) \$815.00 |
| Ballet Tech. Pointe/Boys/Var Repertoire | 6:00 - 7:15 pm** 7:15 - 7:45 pm** 8:45 - 9:15 pm | | 4:15 - 5:45 pm 5:45 - 6:15 pm | 6:15-7:30 pm** 7:30-8:00 pm** Solo/duet var 8:00-8:30-9:00 | 7:00 - 8:15 pm 8:15 - 8:45 pm | 1:00 - 2:30pm 2:30 - 3:30 pm | |
| Character Flamenco | 7:45 - 8:45 pm | | (Open Class) 6:15 - 7:15 pm | | | | Option B (4 days) \$766.00 |
| Modern Jazz | | | | | (Open Class) 6:00 - 7:00 pm | 12:00- 1:00 pm (Open Class) | Option C \$766.00 |

OPTIONS:

Times are subject to change.

- Junior Levels Beginner A - level 3: Option A - all Ballet, Repertoire and Character classes
Option A Plus – all classes for your level including Musical Theater or Jazz
- Intermediate Levels 4 - 5: Option A – 4 days per week (unlimited classes)
Option B – 3 days per week
- Pre-Professional Level 6: Option A – 4 days per week (unlimited classes). Option A students may add 5th day/week (Thu) for additional fee
Option B* – 3 days per week: Mon; Wed or Fr; Sat.
Option C* – Ballet Tech./Pointe/Boys Tech. & Character classes only
- Pre-Professional Level 7: Option A – 5 days per week (unlimited classes)
Option B* – 4 days per week (no Friday or Saturday)
Option C* – Ballet Tech./Pointe/Boys Tech. & Character classes only

Please note: Intermediate - Pre-Professional unlimited option students may attend additional classes at lower level only.

*PLUS Options are available for ASCB Pre-Professional level students. Options B or C students can add classes** to regular schedule from OPEN CLASSES schedule for an additional \$65 per class/Session.

** - OPEN CLASSES - available with teacher's approval only

PRIVATE LESSONS are available with ASCB faculty for Intermediate and Pre-Professional students for an additional fees upon availability of space and by appointment only. ASCB Faculty Rate: Private - \$65/ HR; Semi-Private \$45/HR. Studio rental fee: \$10/HR - ASCB Registered student; \$20/HR - Non-Registered student. Please arrange the class time at the office. Studio rental fee plus \$30 non-refundable deposit required by time of booking.

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